|  |  |  |
| --- | --- | --- |
|   | DIRECTORATE:       | Contractor:       |
| Contract No.:***4000xxxxxx/xx/XX/XXX/xx*** |
|
| CONTRACT CHANGE NOTICE No.        | ISSUE:       | DATE:       | PAGE:       |
| DOC. No.:       |
| TITLE OF AREA AFFECTED (WORK PACKAGE ETC):  | WP REF:       |
| INITIATOR OF CHANGE:       |
| DESCRIPTION OF CHANGE      |
| REASON FOR CHANGE      |
| PRICE BREAKDOWN (Currency)/PRICE-LEVELThe MPP in the contract is replaced by the MPP in Annex 1. |
| EFFECT ON OTHER CONTRACT PROVISIONS      | START OF WORK       |
| END OF WORK       |
| CONTRACTOR’S PROJECT MANAGER:DATE:  | CONTRACTOR’S CONTRACTS OFFICER:DATE:  |
| [DISPOSITION RECORD OR OTHER AGREED CONDITION RECORDED WITH THE CCN APPROVAL] |
| ESA TECHNICAL OFFICER:DATE:  | ESA CONTRACTS OFFICER:DATE:  |

Annex 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Milestone (MS) Description** | **Schedule Date** | **MPP****Payments from ESA to Prime Contractor****(in Euro)****FFP** | **Delta CCN-xx** | **New MPP** | **Country (ISO code)**  |
| Description of MS as is in the original contract + CCNs | Month and year |  |  |  |  |
| Progress MS 1a CCN-1: xxxxx | Month and year |  |  |  |
|  | Month and year |  |  |  |
| **TOTAL** |  | **SUM** | **SUM** | **SUM** |  |

Advance Payment Plan

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Company****Name** | **Entity Code**  | **Country****(ISO code)** | **Advance Payment****(in Euro)** | **Offset against** | **Offset by Euro** | **Condition for release of the Advance Payment**  |
| Name of company | ESA Vendor Code | Xx | Amount | MS 1, MS x | Amount | Upon signature of the Contract by both Parties |