|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | DIRECTORATE: | | Contractor: | | |
| Contract No.:  ***4000xxxxxx/xx/XX/XXX/xx*** | | |
|
| CONTRACT CHANGE NOTICE No. | ISSUE: | | DATE: | | PAGE: |
| DOC. No.: | |
| TITLE OF AREA AFFECTED (WORK PACKAGE ETC): | | | WP REF: | | |
| INITIATOR OF CHANGE: | | |
| DESCRIPTION OF CHANGE | | | | | |
| REASON FOR CHANGE | | | | | |
| PRICE BREAKDOWN (Currency)/PRICE-LEVEL  The MPP in the contract is replaced by the MPP in Annex 1. | | | | | |
| EFFECT ON OTHER CONTRACT PROVISIONS | | | | START OF WORK | |
| END OF WORK | |
| CONTRACTOR’S PROJECT MANAGER:  DATE: | | CONTRACTOR’S CONTRACTS OFFICER:  DATE: | | | |
| [DISPOSITION RECORD OR OTHER AGREED CONDITION RECORDED WITH THE CCN APPROVAL] | | | | | |
| ESA TECHNICAL OFFICER:  DATE: | | ESA CONTRACTS OFFICER:  DATE: | | | |

Annex 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Milestone (MS) Description** | **Schedule Date** | **MPP**  **Payments from ESA to Prime Contractor**  **(in Euro)**  **FFP** | **Delta CCN-xx** | **New MPP** | **Country (ISO code)** |
| Description of MS as is in the original contract + CCNs | Month and year |  |  |  |  |
| Progress MS 1a CCN-1: xxxxx | Month and year |  |  |  |
|  | Month and year |  |  |  |
| **TOTAL** |  | **SUM** | **SUM** | **SUM** |  |

Advance Payment Plan

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Company**  **Name** | **Entity Code** | **Country**  **(ISO code)** | **Advance Payment**  **(in Euro)** | **Offset against** | **Offset by Euro** | **Condition for release of the Advance Payment** |
| Name of company | ESA Vendor Code | Xx | Amount | MS 1, MS x | Amount | Upon signature of the Contract by both Parties |