Notification of Interest

***[N.B. Use this Template to prepare your Notification of Interest. Once it is complete and internally validated, please remove all captions in red colour, delete all ESA headers/footers, add your own logos, headers/footers prior to finalising your proposal for submission to ESA. The NoI shall be submitted in a searchable and indexed PDF file for easier viewing.***

**[including a COVER LETTER]**

From: **..........** *(****Candidate*** *to insert name of the Entity submitting the Notification of Interest)*

Date: **..........** *(****Candidate*** *to fill in the date of the proposal)*

*To:* ESA / ESTEC - EUROPEAN SPACE RESEARCH AND TECHNOLOGY CENTRE

Keplerlaan 1

2201 AZ NOORDWIJK ZH

The Netherlands

Attn. Ms M. Politano (TIA-PR)

Subject: **ESA-TIA-T-AO-0006**

**Request for Interest in Cooperating on HydRON-DS Phase B2/C/D/E**

Category: ESA Request for Interest (RFI) – Step 1 Notification of Interest (NoI)

Our ref.: Proposal No. **.........** *(****Candidate*** *to insert its proposal reference number)*

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Dear Sir or Madam,

With reference to the above Request for Interest (RFI), we are pleased to present this Notification of Interest:

1. The Candidate (potential Prime Contractor) is:

***....*** *(full name of company or institute)*

***....*** *(address of its seat)*

Telephone: ........

Nationality (according to ESA Convention’s criteria): ........

VAT Number: …….

ESA Entity Code: *1 000 xxx xxx*

SME *(indicate YES or NO)*

Large Space Integrator *(indicate YES or NO)* ( )

ESA Business Unit Code *(80000xxxxx)*

Country *(ISO Code)*

*(If not registered yet, it should be stated: “not registered yet, registration request made on … (date)”)*

1. The potential Subcontractor(s) presented with the Notification of Interest is (are):

*Please fill in the tables below*

**PROPOSED TEAM Information**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Prime**  **Contractor** | **Subcontractor 1**  **(if applicable)** | **Subcontractor N**  **(if applicable)** |
| Entity Name and Legal Nature ([[1]](#footnote-1)) |  |  |  |
| SME  (indicate YES or NO) |  |  |  |
| Large Space Integrator  (indicate YES or NO) ([[2]](#footnote-2)) |  |  |  |
| ESA Entity Code  (1 000 xxx xxx) ([[3]](#footnote-3)) if applicable |  |  |  |
| ESA Business Unit Code (80000xxxxx) ([[4]](#footnote-4)) if applicable |  |  |  |
| Country (ISO Code) |  |  |  |

1. Name of the proposed Mission name: ………..
2. Brief description of the HYDRON-DS proposition:

Note: this document should be approximately 1-2 pages long and present the partners, their roles and a summary of the intended proposition.

1. Statement of firm intention to submit a RFI response signed by an authorised representative of the Respondent.
2. The contact person of the Candidate to whom all communications relating to this letter should be addressed is the following: ***......*** *(name of contact person(s) as well as fax number, telephone number, e-mail address – it being understood that two (2) contact persons, one technical and one legal/commercial, might be advantageous). Please fill in as needed.*

a) for technical matters as follows:

|  |  |  |
| --- | --- | --- |
|  | To: | With copy to: |
| Name |  |  |
| Telephone No. |  |  |
| e-mail address |  |  |

b) for contractual and administrative matters as follows:

|  |  |  |
| --- | --- | --- |
|  | To: | With copy to: |
| Name |  |  |
| Telephone No. |  |  |
| e-mail address |  |  |

1. for Personal Data Protection matters to be addressed to the Data Protection contact point as follows:

|  |  |
| --- | --- |
|  | To: |
| Name |  |
| Telephone No. |  |
| e-mail address |  |
| Mail Address |  |

1. In regard to the required statements concerning free competition, we hereby certify that:

a) unless otherwise required by law, we will not knowingly disclose, directly or indirectly, any prices to be quoted in the Request for Interest, to any other Candidate not part of the team or competitor

b) no attempt has been made or will be made to induce any other Candidate not part to this NoI or competitor to submit or abstain from submitting an NoI, for the purpose of restricting competition; and

c) no exclusive teaming arrangement with third party(ies) has been made, which would restrict competition because the teaming partner could be considered to be a single source due to technical reasons or other considerations such as legal or geographical (e.g., an extremely limited number of potential participants as a consequence of industrial return requirements),

1. This NoI is valid during the following time period, reckoning from the closing date for NoI submission: ***......*** months
2. By submitting the NoI, I/we the undersigned herewith officially declare that the NoI fulfils the Key Acceptance Factors as listed in the RFI Cover Letter.

on this day …………………

………………………. [Name]

………………………. [Title]

Enclosed: Project Team subcontractor(s) if any

**To be filled for each subcontractor of the Project Team (if applicable)**

**Name of the Company:**

**Contract manager name: Technical manager name:**

**Mailing address: Mailing address:**

**Tel.: Tel.:**

**E-mail: E-mail:**

1. Specify here the type of business entity to which the company belongs (e.g Limited Company, Société Anonyme, AG etc). [↑](#footnote-ref-1)
2. According to registration with ESA. [↑](#footnote-ref-2)
3. The ESA Entity Code corresponds to the esa-p Vendor Code, applicable to entities registered with ESA and in an ESA Member/Cooperating/Associated State. [↑](#footnote-ref-3)
4. The BU code is assigned when registering in esa-star, applicable to entities registered with ESA and in an ESA Member/Cooperating/Associated State. [↑](#footnote-ref-4)