

ARTES ScyLight Full Proposal

Requirements for the Content of the Project Team and Resources Proposal

Part 4B *Project Resources*

Statement of Applicability and Proposal Submission Requirements

Applicable Segment(s)	
Space	Ground
yes	yes

Applicable Development Phase(s)			
Definition	Technology	ScyLight Demonstration	Product
yes	yes	yes	yes

Proposal Submission Requirements
A single Part 4B of the Project Team and Resources Proposal shall be included covering all Development Phases for which support is being requested under the ARTES ScyLight Call for Proposals.

Notes on the Content of this Document

- i* This style is used for explanatory notes and guidance to help you to develop the Full Proposal content.
- 1** This numbered style in bold font identifies the sections to be completed in this Part of the Proposal.
- 1.2 This numbered style identifies requirements for the Full Proposal content for each of the main sections of this Part of the Proposal.

Contents

1	Facilities to be Used for the Work Proposed	3
2	Development of the Facilities.....	3
3	Availability of Facilities	3
4	Use of ESA Technical Assets	4

Requirements for the Content of the <i>Project Resources Proposal</i>	
1	Facilities to be Used for the Work Proposed
<i>i</i>	<i>Facilities may include, as applicable, hardware, computer software, manufacturing equipment, test equipment, production and integration lines, service centres and infrastructures hosting the user communities.</i>
1.1	The Tenderer shall submit a brief description of all facilities that are proposed to be used for the work offered, including a clear identification of their status (existing, or still to be developed/built and/or purchased).
1.2	The nature of the facilities shall be clearly identified (internal or external). In the case of external facilities the owner of the facilities shall be identified and their proposed involvement in the project clearly stated (e.g. Subcontractor or external service provider).
2	Development of the Facilities
2.1	For those facilities that are still to be developed/built and/or purchased, and for existing facilities that are planned to be modified for use in the proposed activity, a description shall be provided of the required development(s).
2.2	The Tenderer shall include a statement on the adequacy and completeness of the facilities for the proposed activity after their development (where applicable).
2.3	In each case a statement shall be made on whether the facility development costs are to be directly or indirectly charged to the contract.
3	Availability of Facilities
3.1	For each of the identified facilities, the Tenderer shall state whether or not the facilities shall be shared with other projects.
3.2	In the case of shared facilities the Tenderer shall indicate how the facilities will be managed such that they are available for use in the proposed activity when required.

Requirements for the Content of the <i>Project Resources Proposal</i>	
4	<p>Use of ESA Technical Assets</p> <ul style="list-style-type: none"> <i>ı</i> For the purpose of supporting contractual activities, the Agency can provide, on a best effort basis and free of charge, access to a pool of Technical Assets that can be used by projects originated from the present tender action. <i>ı</i> More information about such ESA Technical Assets and the associated conditions of access and utilisation can be found under the Telecom User Support Office at: https://artes.esa.int/esa-technical-assets. <i>ı</i> Whenever the use of such ESA Technical Assets is compatible with the technical, operational and strategic objectives of the proposal the Tenderer is invited to consider the utilisation of the ESA Technical Assets as an alternative to the procurement of corresponding external services. <i>ı</i> Tenderers who plan to use the ESA Technical Assets are requested to perform a preliminary verification of their availability before including the option within its Proposal. In this respect, the Tenderer is invited to contact the ESA Telecom User Support Office to verify if the proposed utilisation of the ESA Technical Assets is compatible with their global utilisation plan. Coordinates for accessing the User Support Office can be found at https://artes.esa.int/user-support-office. <i>ı</i> Decisions whether to grant access to the ESA Technical Assets will be notified to the Tenderer at the time of the Negotiation Meeting. <i>ı</i> Further requirements applicable to the use of ESA Technical Assets can be found in: <ul style="list-style-type: none"> - Requirements for the Content of the Financial Proposal, Part 6 (option for the commercial procurement of equivalent technical assets). - Requirements for the Content of the Contractual Proposal, Part 7 (formal statement on the intended use of the assets).
4.1	<p>If it is proposed to use ESA Technical Assets the Tenderer shall:</p> <ul style="list-style-type: none"> - Identify the technical assets required and describe their intended use in the project (i.e. provide an outline utilisation plan for those assets). - Identify and describe the alternative facilities to be used for the same purpose in case the ESA Technical Assets cannot be made available to the project when needed (the back-up plan).
4.2	<p>If the use of ESA Technical Assets is proposed, the Tenderer shall indicate whether or not it has been in contact with the User Support Office concerning their potential utilisation and, if so, whether or not the proposed utilisation is compatible with their global utilisation plan.</p>